



**HEREFORDSHIRE GLOUCESTERSHIRE AND WILTSHIRE
HOCKEY UMPIRING ASSOCIATION
www.hgwhua.co.uk**

**Minutes of the committee meeting
Monday 9th July 2018 @ Cheltenham CSSA**

Present:

David Lillywhite	DL	Chairman
Alison Cook	AC	Secretary
Mark Windsor	MW	Treasurer
Steve Court	SC	Appointment Secretary
Peter Wheatley	PW	Chief Coach
Anthony Bridge	AB	Lay Member
Shaun Cullimore	SCu	Lay Member
Simon Jackson	SJ	Lay Member
Mike Sheppard	MS	Gloucestershire Rep
Terry Cook	TC	Herefordshire Rep
Tom Wilson	TW	Wiltshire Rep

<i>Item Number</i>	<i>Agenda Title</i>
1.	Apologies. None. For the first time in many years every post filled and everyone attended.
2.	Minutes of previous meeting. Agreed.
4.	Matters arising. PW action point – Contact with Gloucester regarding an HGW training game. Attempts have been made to engage with Gloucester to no avail. To be removed as an action point.
5.	Reports. Chairman - DL advised nothing that wasn't on the agenda Secretary - AC advised that only activity had been in relation to GDPR and this was on the agenda. Treasurer - MW had circulated the accounts prior to the meeting. Surplus for the year was £174.76 mainly due to income from clubs being slightly higher than expenses. There was no need to increase fees to clubs or the mileage rate. Not sure whether there would be a rule book issue in the new year. Appointments Secretary - Report tabled Chief Coach – Report tabled.
6.	Lay Members

	<p>AB – nothing to report.</p> <p>SCu - nothing to report.</p> <p>SJ – nothing to report.</p>
7.	<p>County representatives</p> <p>MSh (Gloucestershire) – Report tabled.</p> <p>TC (Herefordshire) – 45 Level 1 & 17 Level 1 (unassessed) umpires on the register.</p> <p>TW (Wiltshire) – trying to get information from Chuck Baker as to numbers etc.</p>
8.	<p>West Umpiring sub-committee</p> <p>Considering recognising service of umpires and technical officials, looking a criteria.</p> <p>GDPR cost around £2k and seems to be working.</p> <p>Hopefully Caz Stansfield will be taking over RYUAG.</p> <p>It has been confirmed DBS checks not needed unless an umpire has intensive access to junior games.</p> <p>No Bath Buccs pre-season tournament, possible something at Wotton under Edge.</p>
9.	<p>League matters (omitted from agenda)</p> <p>TC advised the League had a new sponsor, Verde Recreo, and that the website was being upgraded to be GDPR compliant.</p>
10.	<p>GDPR</p> <p>AC went through the draft document that had been circulated and decisions were made :</p> <ul style="list-style-type: none"> • Past officer list not needed on website. • Names of members will be published. • Documents will be held for current year plus previous two years. This applies to hard copy and electronic documents. • All existing members will have to complete a renewal form for 2018/19 and a paragraph regarding holding of data will be added. This will include the fact that their name will be on the membership list on the website and if they do not wish to be on this list they must advise accordingly. <p>Action point: AC to contact Life members for their agreement to be named on the website and to prepare a Privacy Notice.</p>
11.	<p>Umpire Recruitment & Development</p> <p>This was deferred from the February meeting. SC clarified that Pair & Share would only work if a suitable umpire is available from HGW alongside a suitable club umpire. He had done 6 Pair & Shares all with good umpires but they do not</p>

	<p>want to come out of the club system. It is also difficult to mentor whilst in Pair & Share. When it was done previously we had 25 non west umpires, now have 14.</p> <p>There was a lengthy discussion in which AB outlined the process he was using at Newent to develop umpires, particularly the younger ones. DL said Pair & Share could be considered with someone who is keen but they must be available for approx. an hour after the game to receive feedback. TW thought that some teams would have a 'home' umpire free when that team was away.</p> <p>With the shortage of available umpires on a Saturday we have to look at other ways of offering support that did not compromise HGW support on a Saturday. This support could be either directly or through a club umpire developer if a club had anyone qualified. It was agreed AC would contact all HGW clubs and ask for a named umpire liaison person through whom all contact would be made. We would also develop a strategy document that outlined what this support could be. AS would work with AB and TW on this.</p> <p>Action point: AC to contact clubs asking for a named liaison person and to work with AB and TW on a strategy document.</p>
12.	<p>Pre-season meeting.</p> <p>In the absence of any major rule changes it was agreed not to hold a meeting and deal with administrative matter by way of a virtual EGM.</p>
13.	<p>Any other business.</p> <p>SC advised 2018/19 was definitely his last season.</p> <p>MS advised the Gloucestershire Clubs forum on 25th September was focussing on umpiring.</p> <p>DL felt we should hold a Level 1 course in September/October either at Balcarras or St Peters.</p> <p>DL advised there was an EH vision meeting two weeks ago and as he was unable to attend he was meeting with David Elworthy this week for an update. It seems the group is in disagreement as to how to continue with one of the issues being who would appoint to the Conference divisions – NPUA or Regions.</p>
13.	<p>Date of next meeting</p> <p>22nd October – MW has booked it.</p>
	<p>Meeting closed at 8:55</p>

Reports annexe

Appointments

No appointments this period.

Next season:

Umpires: I expect to have 9 West and 14 Panel for a total of 23 teams

CN – Chippenham, Devizes, Glos City, Leominster, Marlborough.

DCM 1 – Cirencester, Cleevillians, Hereford, Lansdown, Newent, Ross.

Central 1 – Chippenham A, RWB.

There are 4 teams in DCM 2 and 2 teams in Central 2.

Given the number of umpires I do not expect to be appointing below C1/DCM1.

I will ask for availability early August so that we can cover any friendlies as well as the League dates.

League starts on Sat 29 Sep.

GDPR. I now have consent from all umpires for me to hold their details appertaining to appointments.

Chief Coach

Not much has happened since our last meeting. 4 more umpires were watched from our HGW membership.

My records show a total of 36 watchings this season, covering 14 of our active members. 3 umpires have not had a formal watching, but I have umpired with 2 of these 3, and other coaches with the other, so there are no gaps in our knowledge of our members on the selection committee. Pete Hay was successful in gaining his Level 2, but Mark Readstone did not pass his assessment, and will be put down for another go early in the new season.

As far as records are concerned, my coaching reports contain no personal details about our members other than their names – there are no addresses, e-mail addresses, phone numbers etc recorded. I keep the coaching reports electronically, on my laptop, and also circulate all reports to the other members of the selection committee. I keep hard copies for the current season only (so that I can carry them to selection meetings, read through them easily etc). I get rid of the hard copies of the reports once we have had the summer selection meeting, and then re-start my file at the start of the new season.

I get a list of members' e-mail addresses from Alison for each season, as I need to be able to e-mail reports to members. This is deleted when I receive the new list. It is kept on my laptop, and I have no hard copy. I also have a hard copy of the current member phone contact list, in case I need to contact anyone about a match during the week or on the day of a match. Apart from within the selection committee, I do not pass anything about our members to anyone else, and all the selection committee get are the coaching reports.

As always, my thanks go to all our coaches and to Steve Court for his appointments.

Gloucestershire Umpiring Secretary Report

This report is in the format of reports to the WHA Umpiring Committee

Current Total of Level One (assessed) on County Register

185 umpires

Added to Level One (assessed) County Register since last meeting

4 umpires

Current Total of Level One (unassessed) on County Register

109 umpires

Added to Level One (unassessed) County Register since last meeting (and course attended)

10 (Cotswold School, hosted by Bourton & Sherborne HC)

Level One Courses run within County since last meeting

One (Cotswold School, hosted by Bourton & Sherborne HC)

Other Umpiring Courses held within County since last meeting

Introduction to Umpiring, Dean Close School

Report on Activity within County since last meeting

Anthony Bridge conducted three and Anthony Allen one Level One assessment since the last report.

Other Activity

I attended the England Hockey AGM at Bisham Abbey on 20th March 2018. It was a non-controversial meeting, dealing with the routine business of England Hockey and delivering the Annual Report and Financial Statements for year ending 31st August 2018.

There was also a quick briefing on the World Cup preparations and the progress of the England Hockey Governance Review.